

RECORD OF PROCEEDINGS
OF THE GOVERNING BODY
CITY OF BUCKLIN, KANSAS
November 23, 2020

The City Council of the City of Bucklin, Kansas, met in regular session on November 23, 2020, at 7:00 p.m., in the Council Chambers at Bucklin City Hall, 117 West Oak Street, Bucklin, Kansas, with Mayor Sellard presiding. Present were Councilmembers Kirk Esplund, Cody Warden-in Chambers. Toni Dome, Brian Bostelmann, Kraig Lindsay, Clay Sellard- were present via Zoom Meeting. City staff present were City Clerk Rikki Hager, Police Chief James Hager, City Superintendent Jason Goracke. Others present none.

CALL TO ORDER

There being a quorum of Councilmembers present, the meeting was called to order by Mayor Sellard at 7:00 pm.

CONSENT AGENDA

1. Approval of the minutes from November 09, 2020 Council meeting.

Councilmember Warden motioned to approve the consent agenda.
Councilmember Esplund seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried 5/0.

ITEMS OF BUSINESS

1. Software-Court-

Request to purchase court software from gWorks SimpleCity for \$2,500.00, with annual fees of \$750.00, which are prorated to date of implantation. Half of software cost is due at signing of \$1,250.00 and the remaining is due at implementation of \$1,250.00.

Motion in council updates-Sparks funds.

2. Software-Fund Accounting-

Request to purchase fund accounting, payroll, general ledger, and payroll ACH from gWorks SimpleCity for \$5,800.00, with annual fees of \$1,940.00. Half of software cost is due at signing of \$2,900.00 and remaining half is due at implementation \$2,900.00. Annual fees are prorated from implementation.

Motion in council updates-Sparks funds.

3. Hardware-Laptops and Desktops-

Request for purchase of laptops and desktops for staff and council to be able to have less contact with others face to face and allow for social distancing. Nine (9) Laptops were quoted from Way Out Here Solutions, LLC for a total of \$7,740.00, costing \$860.00 each. Three (3) desktops were quoted at \$2,355.00, costing \$785.00 each.

Motion in council updates-Sparks funds.

4. Support sports teams through Kiowa County Media Center-

Been approached before about the city sponsoring a spot on the Kiowa County Media center, when they are livestreaming the games.

Councilmember Esplund motioned to approve the support for livestreaming Bucklin events through Kiowa County Media center for \$100.00 per event.

Councilmember Warden seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried 5/0

5. Annual Evaluations/One-time payroll adjustments-

Annual evaluations covering the period from December 1, 2019 through November 30, 2020, would need to be completed soon. This will allow clerk time to make adjustments to payroll and other items prior to January 1, 2021. Request that the Mayor and department heads complete these by December 7, to have back for the December 14 Council meeting.

One-time payroll adjustments have been given in the past. \$250.00 for full-time and occasionally \$150.00 for part-time employees.

Councilmember Bostelmann motioned to approve the one-time payroll adjustments of \$250.00 one-time payroll adjustments to full-time employees.
Councilmember Lindsay seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried 5/0.

6. Legion Building door-

Quote to fix door from \$2,225.00 from All In One Construction. Will get bid for the rest of the repair.

DEPARTMENT HEAD REPORTS

Goracke ponds are good. Sewer is good. Had to fix the line in the alley behind the shop, holds pressure to tower. TDM bored through line. Got some winter mix, started some patching. Replaced some signs around town. Working on posts too. School flashing lights, hope to have done in next week or so. Christmas lights are up and will be on Thanksgiving night. Water dock building is in terrible shape. Mayor will check with shop teacher about it. Goracke wanted to see if council would be open to looking into a dump trailer. Yes get some quotes. Warden shared that system that runs pump systems is in need of an upgrade. Comtronix recommends replacing it. New box will be \$2,000 and bring tech to install and train.

Councilmember Esplund motioned to approve the upgrade the Scad system not to exceed \$4,000.00.

Councilmember Bostelmann seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried 5/0.

Chief Hager stated a PO for a lidar system.

Councilmember Warden motioned to approve the purchase of Lidar system for \$1795.00.
Councilmember Dome seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried 4/1-Bostelmann.

Bostelmann mentioned tall grass around gate at dump needs removed.

Clerk has four (4) applications so far for city maintenance and 1 for part-time clerk. When do interviews need to be set for? Council will review applications in executive session.

COUNCIL UPDATES

Mayor gave Sparks update: Software \$10,000.00; Hardware & software-\$13,000.00; Radios-fire & ems-\$37,000.00; School zone \$5,000.00; Sterilization, PPE \$3000.00, was approved by county. Warden said they're ordering enough radios for all volunteers.

Councilmember Bostelmann motioned to approve the purchases with the Sparks funding.
Councilmember Esplund seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried 5/0.

EXECUTIVE SESSION

1. Consider entering into executive session to discuss personnel matters of non-elected personnel.

Recess into executive session pursuant to K.S.A. 75-4319 (b)(1), to discuss personnel matters of non-elected personnel at 7:54 pm; returning to regular session at 8:15 pm.

Councilmember Warden made a motion to recess into executive session pursuant to K.S.A. 75-4319 (b)(1), to discuss issues pertaining to non-elected personnel to protect privacy issues, beginning at 7:54 pm; and returning to regular session at 8:15 pm.
Councilman Esplund seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried 5/0.

ADJOURNMENT

There being no further business to come before the Council, on a motion duly made by Councilmember Esplund and second by Councilmember Warden the meeting adjourned at 8:19 pm.

/s/ Rikki M. Hager

City Clerk